

WELCOME TO NHTB ONLINE ORDERING

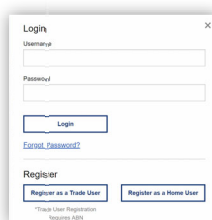
An NHTB Online login has been set up for you and is ready to go!

Your discounted Account Pricing will be visible once you login to our website

Quick Start

1. Go to www.nhtb.com.au
2. At top of Screen, click Log In/Registration, enter details
3. For Accounts information click Accounts at top of screen
4. To Purchase, simply Search Product and Add to Cart
5. Click Checkout when complete and follow prompts to finalise

How to...



1. Go to www.nhtb.com.au
2. At top of Screen, click Log In/Registration
3. Enter your Username and Password (provided by NHTB) and click Login

Product Search

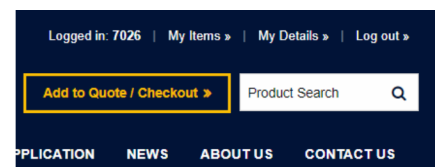
A. Use the search box at the top of the screen, enter product code or description

OR

B. Click through product categories on home page to see full range **OR**

C. Click My Items (Top right hand side of page)

This shows your Top 100 most ordered products in order of highest quantity! Easy for reordering! You can also add items to favourites or shopping lists and open from My Items area.



Your Cart

1. After adding items to your basket, at top of screen click Shopping Cart to view added items.
2. When finished shopping, click Checkout at top of screen.
3. You will be prompted to change your password the first time.
4. Add a new password and continue.

Check Out

1. Follow prompts to complete order. Click Pay Later (account),
2. Pay Now (credit card) or Quote me (larger quantities and job lots).
3. Enter Purchase order number if putting on account.
4. Enter email address, any special instructions and delivery method (carrier).
5. Click next to confirm order and proceed to payment screen.

Please Note

- Once payment is processed the order is submitted and you will receive a confirmation email.
- The team at NHTB will contact you if any clarifications are required.
- Turnaround time depends on items ordered and your location.
- Please contact us for ETA or request this in special instructions.
- Freight is calculated on location, weight and size.
- Your online account will automatically reflect your discounted pricing.

Our NHTB team member is here to help!