

# RENTAL PROPERTY WORKPAPER

CLIENT: \_\_\_\_\_

WP REF: \_\_\_\_\_

PERIOD ENDED: \_\_\_\_\_

PREP BY: \_\_\_\_\_

DATE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

FIRST ACQUIRED: \_\_\_\_\_ FIRST LET: \_\_\_\_\_

PROPERTY STATEMENT SUMMARY

	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
GROSS RENT													
Maintenance/Body corp													
Bank charges													
Letting fees													
Repairs													
New accounts													
Commission													
TOTAL DEDUCTIONS													
CASH													

## PROFIT AND LOSS STATEMENT W/P

\$

RENT (Refer total) \_\_\_\_\_

LESS EXPENSES

\$

Advertising

Agent's commission

Bank charges

Body corporate fees

Borrowing costs

Building write-off

Commission

Depreciation (see schedule)

Gardening

Inspection costs

Insurance

Interest

Legal expenses

Letting fees

Maintenance

Management Fee

Rates - Council

- Water

Repairs

TOTAL EXPENSES

(NET RENTAL INCOME)

INSPECTION COSTS

\_\_\_\_\_ km (reasonable est) x \_\_\_\_\_ c/km =\*

\* provided no more than 5000 km were travelled in total on all business trips