

Your Moving COUNTDOWN



6 WEEKS TO GO

1. Arrange quotation with Transcorp Removals & Storage ☒
2. Create a list of items you no longer need and hold a garage sale, give the items to charity, family or friends ☐
3. Plan your PACKING - do you require packing materials and/or professional packing services? Call 1300 466 838 to discuss your requirements ☐
4. Plan your DELIVERY - will you require STORAGE? Transcorp Removals & Storage provides Storage options. Call 1300 466 838 if required ☐
5. Arrange School, Day Care transfers ☐

4 WEEKS TO GO

1. Book your Removalist and/or Packers ☐
2. Investigate additional Insurance Options ☐
3. Make travel arrangements for your pets and vehicles if required ☐

2 WEEKS TO GO

1. Finalise your inventory with your Removalist ☐
2. Book a professional Cleaner ☐
3. Contact family, friends and businesses regarding the change of your address ☐
4. Burn off the gas from your BBQ ☐
5. Dispose of all garden chemicals, paints, fuel and other flammable items ☐
6. Begin using all foods in your freezer and fridge ☐
7. Check the Garden, Garage and Shed for any forgotten items ☐
8. Arrange to have your phone, electricity, gas, water and cable disconnected in your home and reconnected in your new home ☐

1 WEEK TO GO

1. Confirm all booking arrangements including vehicles, pets and cleaners ☐
2. Book elevator access (if required) ☐
3. Arrange with the Post Office to re-direct all your mail (ask for the Movers Kit) ☐
4. Collect all personal items which have repaired or loaned out such as dry cleaning and library books ☐
5. Pack items which you may need immediately after moving such as keys, remotes, passports and mobile phones ☐
6. Defrost and clean out your fridge/freezer ☐
7. Ensure your boxes do not exceed 15 kilograms so they do not split apart or damage your personal effects ☐
8. Mark all your boxes so you know where they need to go in your new house ☐

* YOUR MOVING DAY *

To save your time, please ensure all your items are marked, packed and ready for uplift

1. Arrange a space for your Removalist to park (allow 2-3 car spaces) ☐
2. Pack yourself a survival kit with toiletries tea, coffee, milk, kettle, cups, first-aid kit and other personal items for the day (remember to mark this box!) ☐
3. Make a final check of your property for any forgotten items, inspect all cupboards, sheds, storage and outdoor areas, and ensure all items you wish to move are loaded on the truck ☐
4. Ensure all electricity and gas metres have been read and the telephone has been disconnected ☐
5. Tighten all taps, turn off the water heater and power to the house ☐
6. Collect and return all keys to the new owner or Real Estate Agent ☐

TRANSCORP REMOVALS & STORAGE