



Sarah Kopman

0417 197 358

hello@24books.com.au

www.24books.com.au

Solutions for your Business

At 24 Books, we are in the business of creating business success stories, through efficient and effective bookkeeping solutions.

Solutions we can offer your business include:

- ✓ Remote or on-site bookkeeping options available
- ✓ Software solutions
- ✓ Training and development
- ✓ Data processing services
- ✓ Bank and credit card reconciliations
- ✓ Accounts Receivable and Payable
- ✓ General Ledger reconciling
- ✓ Financial reporting
- ✓ Payroll services
- ✓ BAS/IAS/PAYG lodgements
- ✓ Preparation of EOY data file



Software Specialties

Our software specialties are **MYOB**, **Xero** and **Reckon** and we are a proud certified partner and advisor of these products. Our skills also extend to **Quickbooks**, as well as other industry specific software packages.

We can recommend software solutions for your business and we can also look at ways to enhance and streamline the systems and processes you already utilise.

Whether it's desktop or cloud based software we can manage it. We are enthusiastic, adaptable learners, who are up to the challenge of learning new software when needed.

Quality Assurance

As a **Registered BAS Agent** with the **Tax Practitioners Board** and as a member of **the Institute of Certified**

Bookkeepers, you can be assured

that we have industry experts in our corner keeping us updated with all the latest accounting/bookkeeping information and changes as they are rolled out.



BAS agent
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Efficiency, Accuracy, Integrity and Professionalism